

**Position Title:**

Small Animal Research Facility Lab Manager

**Statement of the Job:**

The Small Animal Research Facility (SARF) is UMaine's primary vertebrate animal research facility, and is part of UMaine's Coordinated Operating Research Entities (CORE) facilities program. The SARF Lab Manager is responsible for the overall animal care and general management of the facility, and coordinates access and use of the facility with both internal and external clients conducting animal research. The SARF Lab Manager works directly with clients to fulfill their obligation to plan and conduct animal research in accordance with the highest scientific, humane and ethical principles. **The typical hiring range for this position is \$38,000 to \$44,000 commensurate with experience and qualifications.**

**About the University:**

The University of Maine is a community of more than 11,200 undergraduate and graduate students, and 2,500 employees located on the Orono campus and throughout the state. UMaine is the state land and sea grant university and maintains a leadership role as the System's flagship university. As a result, it is dedicated to providing excellent teaching, research, and service at the university, state, and national levels.

Further information about UMaine can be found at <https://umaine.edu/>

The University of Maine offers a [wide range of benefits](#) for employees including, but not limited to, tuition benefits (employee and dependent), comprehensive insurance coverage including medical, dental, vision, life insurance, and short and long term disability as well as retirement plan options. As a former NSF ADVANCE institution, the University of Maine is committed to diversity in our workforce and to dual-career couples.

UMaine is located in beautiful Central Maine. Many employees report that a primary reason for choosing to come to UMaine is quality of life. Numerous cultural activities, excellent public schools, safe neighborhoods, high quality medical care, little traffic, and a reasonable cost of living make the greater Bangor area a wonderful place to live.

**Qualifications:****Required:**

- Bachelor's degree in pre-veterinary discipline, biology, or an equivalent combination of education and experience.
- Experience with small animal research or small animal care in a veterinary setting.

- Demonstrated ability to work cordially & productively with a wide variety of constituencies and develop and maintain professional relationships.
- Demonstrated understanding and ability to maintain confidentiality of information.
- Demonstrated outstanding oral and written communication skills.
- Must be able to lift and carry 50lbs and be able to remain on their feet for up to 8 hours per day.
- Applicant must be able to travel to the SARF in adverse weather conditions.
- Excellent organizational skills and demonstrated ability to successfully manage multiple projects and clients simultaneously.
- Significant experience with MS Office and Google applications.

**Preferred:**

- Master's degree or an equivalent combination of education and experience.
- Experience with NIH research standards of animal care.
- Licensed veterinary technician.
- Experience using iLab core facility management software.

**Other Information:**

Materials must be submitted via "Apply For Position" below. You will need to create a profile and application; upload:

- 1.) a cover letter which describes your experience, interests, and suitability for the position
- 2.) a resume/curriculum vitae
- 3.) contact information for three professional references

You will also need to submit the affirmative action survey, the self-identification of disability form, and the self-identification of veteran status forms. Incomplete application materials cannot be considered. Materials received after the initial review date will be reviewed at the discretion of the University.

Search Timeline is as follows:

Review of applications to begin: February 4, 2019

On-site interviews to begin no earlier than: February 15, 2019

Tentative start date: April 1, 2019

For questions about the search, please contact search committee chair Luke Doucette at [luke.doucette@maine.edu](mailto:luke.doucette@maine.edu) or 207-581-2251.

Appropriate background checks are required.

**The University of Maine is an EEO/AA employer, and does not discriminate on the grounds of race, color, religion, sex, sexual orientation, transgender status, gender expression, national origin, citizenship status, age, disability, genetic information or veteran's status in employment, education, and all other programs and activities.**

**The following person has been designated to handle inquiries regarding non-discrimination policies: Sarah E. Harebo, Director of Equal Opportunity, 101 North Stevens Hall, University of Maine, Orono, ME 04469-5754, 207.581.1226, TTY 711 (Maine Relay System).**

**Length:**

Fiscal Year (12 Months)

**Required Documents:**

Cover Letter, References, Resume/CV