

Facility Maintenance Associate

Job Description:

This position is responsible for providing support for utilities and support systems for a Drug Substance manufacturing facility in Portland, Maine. This includes safely operating, maintaining and repairing utilities, production support equipment and building infrastructure while ensuring strong compliance with quality standards and commitments. The position is hands-on working with multiple teams at the site and external contractors. The position reports to the Facilities and Engineering Manager.

Primary Responsibilities:

- Operate, maintain and repair clean and plant utility systems in accordance with written procedures and established PM schedules.
- Assist in the maintenance of manufacturing process equipment and elastomer changeouts in accordance with written procedures and established PM schedules.
- Use blueprints, equipment manuals, layouts and wiring diagrams to safely troubleshoot and repair facilities, lab and manufacturing systems and equipment.
- Escort and assist outside contractors in the performance of their contractual obligations.
- Maintain records, keep inventory of spare parts and materials.
- Repair and maintain physical structure of the facilities infrastructure.
- Participate in rotating overnight shift coverage for high pressure boiler operations.
- Other duties as required.

Qualifications:

- High school diploma or GED or equivalent combination of experience and education. Technical degree with a focus in mechanical, electrical, HVAC and/or another technical field is a plus.
- High pressure boiler, electrical or refrigeration license or equivalent combination of education and experience with the ability to obtain licensure.
- Ability to safely troubleshoot, determine root cause and complete repairs in a timely manner.
- Hands on experience with safety requirements and PPE related to confined space entry, LOTO, Arc-Flash and HAZMAT/HAZWOPER operations.
- Strong communication skills

Preferred Additional Qualifications:

- cGMP experience at an FDA regulated facility.
- Experience working in ISO classified clean rooms.

- Experience with automation such as BMS (Siemens), Distributed Control Systems (FactoryTalk, DeltaV) and/or PLC's

Physical Demands:

- Frequently required to walk and use hands and fingers to handle objects, tools or controls.
- Frequently required to stand, reach with arms and hands, climb or balance, stoop, kneel, crouch or crawl.
- Frequently lift and/or move up to 50 pounds.
- Frequently move 55-gallon drums on drum dollies.
- Occasionally work in high precarious places (ladders, rooftop, interstitial spaces).
- Occasionally work in outside weather conditions.
- Occasionally exposed to wet and humid conditions, fumes or airborne particulates, chemicals and risk of electrical shock.